

## BILL BATEMAN'S ROSEDALE CATERING CONTRACT

All Catering Packages are for a two hour period; Bill Bateman's Rosedale is responsible for maintaining the cleanliness of the room, quality of the food, and refilling all hot food, and sauces. Please note our Buffet Packages and Deli Trays are made to order based on a per person confirmation, and are not refillable.

The terms of the contract are as follows:  
Please read and initial at each paragraph.

1. Either a deposit in the amount of the designated room rental fee or a credit card number is to be submitted along with this contract to hold the date of \_\_\_\_\_, 20\_\_ for a minimum of \_\_\_\_\_(amount)people. The cost of all food and beverage must be paid in full the evening of the event. This balance is payable by cash, credit card or business check. Sorry, no personal checks accepted. Credit card: \_\_\_\_\_exp\_\_\_\_\_.
  
2. If the client cancels the function less than 48 hours prior to the date of the function, none of the initial deposit is refundable. If no deposit was given, Bill Bateman's Rosedale reserves the right to charge the submitted credit card for the amount of any costs incurred during the preparation process for the reserved gathering. If the function is canceled by Bill Bateman's, all of the initial deposit will be refunded. Severe inclement weather or situations beyond the control of Bill Bateman's will be the exception for the refund.
  
3. Please be advised that if the client confirms and fails to appear at all, the entire cost of the function will be directly billed to the credit card number on file.
  
4. Pricing per person will be based on confirmation of the number of guests given 7 days prior to the function. If the number of guests actually attending is greater than the number given 7 days prior, the per person charge will be added accordingly. Please be advised that no food will be prepared until a minimum number of guests are guaranteed via a signed contract and deposit. Food is prepared on a final headcount basis and is (NOT) ALL YOU CAN EAT. If additional food is needed, it may be purchased and added to the already established contract price.
  
5. The dining room at Bill Bateman's Rosedale can provide seating for up to 55 guests.   
If additional guests will be attending, Bill Bateman's Bistro reserves the right to move the party to another area of the restaurant.
  
6. If fewer than the confirmed number of people actually attend, the client will be charged for the minimum number of guests guaranteed one week prior to the event.
  
7. The cost of all functions will automatically include 6% sales tax on everything non-alcoholic (including food) as well as. Any organization with tax- exempt status must be able to provide the tax ID number prior to closure of the check
  
8. **DESTRUCTION OF PROPERTY CLAUSE:** If any of your guests are found damaging or destroying any of Bill Bateman's property (restrooms, furniture, equipment, etc.) in any way, shape or form, and these damages

will be billed to the person or company hosting the event. The client signature that appears on the contract is the client that will be held solely responsible for repair and/or replacement of damaged property.

I have read & understand the above terms and I am in agreement.

X\_\_\_\_\_

X\_\_\_\_\_